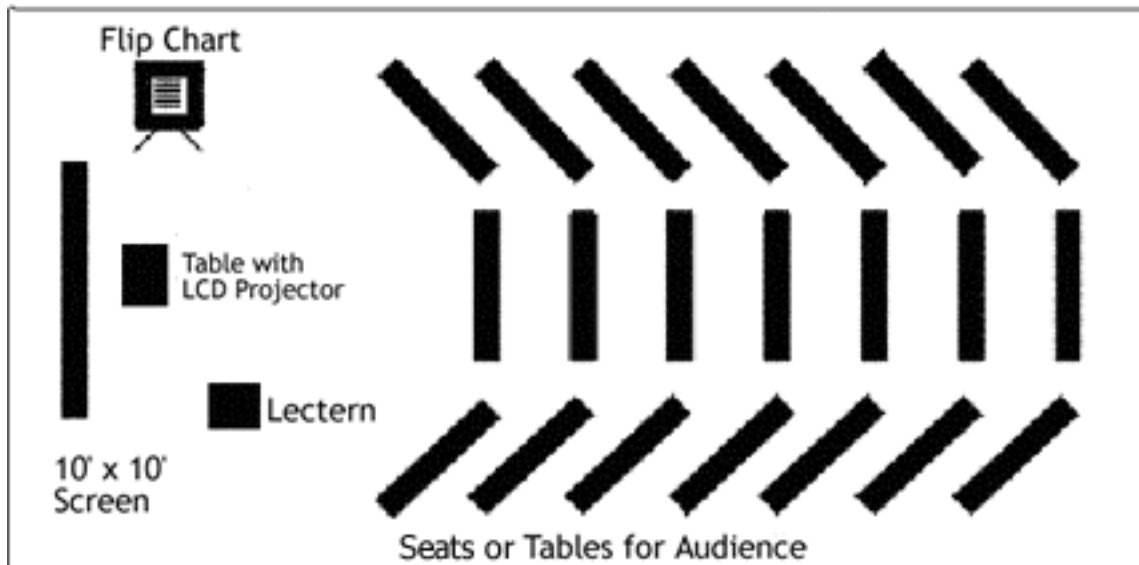


Breakout / Workshop / Seminar / Suggested Meeting Room Setup



1. For larger seminar audiences (150+), Richard will need a riser at least 24' wide by 12' deep. Most importantly, it should be no higher than 12"-16".
2. The first row of seats or tables for participants should be no more than 8 feet from the front of the riser.
3. Richard will need a lectern.